



इंडियन रेलवे कटरिंग एण्ड टूरिज़्म कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम-मिनी रत्न)

Indian Railway Catering & Tourism Corporation Ltd.

(A Government of India Enterprise - Mini Ratna)

CIN - L74899DL1999GOI101707 ● Website : www.irctc.com ● E-mail : info@irctc.com

NO. IRCTC/EZ/SCS-15/RR-RXL/2024

Kolkata, dated 06-11-2024

M/s Punam Enterprises
Bldg. No.2, Flat No.09,
Agarkar Nagar, Near Alankar Theater,
Pune Station,
Pune- 411001
E-mail: punamenterprises19@gmail.com

Sub: Letter of Award of contract for engagement of service provider for operation, maintenance, and provision of catering services in/through Refreshment Room at Raxual Railway Station for a period of 05 years.

Ref: Open E-tender No. IRCTC/EZ/SCS-15/RR_RXL/2024 Dt. 03-06-2024

With reference to the above, consequent upon opening of technical bid on 11-07-2024 and financial bid on 04-11-2024, competent authority is pleased to award you the license for operation, maintenance and provision of catering services in/through **Refreshment Room at Raxual** Railway Station @ **annual** license fee of ₹131786/- *plus applicable GST*, for a period of 05 years from the date of commencement of services [as advised by IRCTC]. The above award of license is subject to the terms and conditions of bid document.

- a) In view of the above, you are required to convey your acceptance of the terms and conditions of the license along with payment of license fees and security deposit through demand draft/online bank transfer only, at IRCTC East Zone office, Kolkata, as detailed below –

Annual license fee	₹ 1,31,786.00
Add: GST @ 18%	₹ 23,721.48
Total amount payable [inclusive of GST]	₹ 1,55,507.48
5 YEARS	₹ 7,77,537.40
Security Deposit	₹ 77,753.74

■ Format of acceptance letter is enclosed herewith.

■ **Bank details of IRCTC, East Zone**

Name – IRCTC Ltd.
Bank – IDBI Bank
A/c No. - 012102000012193
IFS Code – IBKL0000012
Branch - Siddha Point, Park Street, Kolkata

पूर्वी क्षेत्र : 3, कोयलाघाट मार्ग, भूतल, कोलकाता - 700 001
दूरभाष - 2243-9045, फैक्स - 2243-9046

East Zone : 3, Koilaghat Street, Ground Floor, Kolkata - 700 001
Phone : 2243-9045, Fax : 2243-9046

कॉर्पोरेट ऑफिस : 11 वां मंजिल, B-148, स्टेट्समैन हाउस, बाराखम्भा
रोड, नई दिल्ली - 110 001 ● दूरभाष - 2331-1263, फैक्स - 2331-1259

Corporate Office : 11th Floor, B-148, Statesman House, Barakhamba
Road, New Delhi - 110 001 ● Phone : 2331-1263, Fax : 2331-1259



इंडियन रेलवे केटरिंग एण्ड टूरिज़्म कॉरपोरेशन लिमिटेड

(भारत सरकार का उद्यम-मिनी रत्न)

Indian Railway Catering & Tourism Corporation Ltd.

(A Government of India Enterprise - Mini Ratna)

CIN - L74899DL1999GOI101707 ● Website : www.irctc.com ● E-mail : info@irctc.com

Further, payment of license fees for the 2nd year shall be payable one month prior to the completion of 1st year and likewise in subsequent years.

Invoice will be issued after receipt of payment along with GST number and billing address provided for the same.

- b) You are required to start the provision of services as per advice of competent authority of IRCTC.
- c) The documents mentioned in the **2.0 Period of License, under Clause no. 2.2. License Fee, SL no.2.3.1**, After selecting the successful Bidder, the IRCTC shall issue a Letter of Award (LOA) to the Selected Bidder. On receipt of the LOA, successful bidder shall submit letter of acceptance in the prescribed format along with **Security deposit within 07 days from the date of LoA.. And under License Fee, SL no. 4.1** The quoted License fee for the REFRESHMENT ROOM awarded to the **Licensee shall be payable within 15 days from the date of issuance of LoA**. Thereafter, the License fee due shall be paid one month prior to the completion of the first year and likewise in subsequent years. In case of delayed payment of license fees, notice will be issued and an interest of 12% shall be charged upto the date of payment. Termination proceedings shall be initiated treating it as event of default, if the payment is not made within notice period.
- d) The licensee should have GST Registration number in the concerned state where the static unit is physically located. A copy of GST Registration certificate or application of new registration may be furnished to IRCTC before commencement of Service.
- e) The terms and conditions of tender document of Refreshment Room at Raxual Railway Station [Open E-tender No. IRCTC/EZ/SCS-15/RR_RXL/2024 Dt. 03-06-2024] is an integral part of this letter of award.
- f) You are required to execute an agreement with IRCTC on non-judicial stamp paper of ₹100.00 at your own cost, as per the terms and conditions of tender documents.

In case of failure to adhere to the above instructions, action deemed fit will be initiated as per terms and conditions of the tender documents.

This issues with financial vetting & approval of Competent Authority.

Please acknowledge the receipt of this letter.

Encl: Format of acceptance letter

**JGM/Catg.
IRCTC/EZ/Kolkata**

Copy to:

Sr.DCM/ECR/SPJ/.Div

GGM (SCS)/IRCTC/CO

AGM (Finance)/IRCTC/EZ

RM/PNBE/IRCTC/EZ

Control/IRCTC/EZ

- for your kind information please.
- for your kind information please.
- for your kind information please.
- for information and necessary action.
- for your kind information please

पूर्वी क्षेत्र : 3, कोयलाघाट मार्ग, भूतल, कोलकाता - 700 001

दूरभाष - 2243-9045, फैक्स - 2243-9046

East Zone : 3, Koilaghat Street, Ground Floor, Kolkata - 700 001

Phone : 2243-9045, Fax : 2243-9046

कॉर्पोरेट ऑफिस : 11 वां मंजिल, B-148, स्टेट्समैन हाउस, बाराखम्भा

रोड, नई दिल्ली - 110 001 ● दूरभाष - 2331-1263, फैक्स - 2331-1259

Corporate Office : 11th Floor, B-148, Statesman House, Barakhamba

Road, New Delhi - 110 001 ● Phone : 2331-1263, Fax : 2331-1259



इंडियन रेलवे कटरिंग एण्ड टूरिज़्म कॉरपोरेशन लिमिटेड

(भारत सरकार का उद्यम-मिनी रत्न)

Indian Railway Catering & Tourism Corporation Ltd.

(A Government of India Enterprise - Mini Ratna)

CIN - L74899DL1999GOI101707 ● Website : www.irctc.com ● E-mail : info@irctc.com

**Format for acceptance of award of license
(To be given on Company/ firm's letter head)**

**Group General Manager
Indian Railway Catering and Tourism Corporation Limited
East Zone,
#3, Koilaghat Street
Ground Floor
Kolkata – 700 001**

Sub: Award of license for operation, maintenance, and provision of catering services in/through Refreshment Room at Raxual Railway Station for a period of 05 years.

**Ref:1) Open E-tender No. IRCTC/EZ/SCS-15/RR_RXL/2024 Dt. 03-06-2024
2) Your office letter No. IRCTC/EZ/SCS-15/RR-RXL/2024 Dt. 06-11-2024**

With reference to above, I/We hereby convey my/our acceptance of the terms and conditions of the license.

Please find attached details of payment made as detailed below:

UNIT	License Fee	GST @ 18%	Security Deposit	Total	Bank Details	Demand Draft /RTGS/NEFT No.
RR- RXL						

I/We am/are ready to commence services at the above unit as per advice of IRCTC.

Signature :
M/s :
Name of authorized person :
Date :
Place :
Seal of the licensee :

पूर्वी क्षेत्र : 3, कोयलाघाट मार्ग, भूतल, कोलकाता - 700 001
दूरभाष - 2243-9045, फैक्स - 2243-9046

East Zone : 3, Koilaghat Street, Ground Floor, Kolkata - 700 001
Phone : 2243-9045, Fax : 2243-9046

कॉर्पोरेट ऑफिस : 11 वां मंजिल, B-148, स्टेट्समैन हाउस, बाराखंबा रोड, नई दिल्ली - 110 001 ● दूरभाष - 2331-1263, फैक्स - 2331-1259

Corporate Office : 11th Floor, B-148, Statesman House, Barakhamba Road, New Delhi - 110 001 ● Phone : 2331-1263, Fax : 2331-1259